TO: Prospective Bidders and Others Concerned

DATE: December 12, 2018

PROJECT: Clemson Arts Center

OWNER: City of Clemson

BID DATE: December 20, 2018

SUBJECT: PRE-Bid Questions and List of Interested Firms

This Addendum forms a part of the Construction Documents and modifies the ordinal Bidding Documents. Acknowledge receipt of this addendum in the space provided. Failure to do so may subject submitter to disqualification.

1. Has a construction and/or total project budget been established for either the new building or renovation? There is a total project budget of $3,275,000. This includes the new building and renovation.

2. Is all funding in place or is fundraising a consideration within the project schedule? The City has allocated $575,000 in cash. The balance will be paid with a $2,200,000 revenue bond and $500,000 to be raised through a capital campaign. The City of Clemson has hired a fundraising consulting firm to spearhead the capital campaign.

3. Is the intention to move forward with site selection and programming immediately after contracting with the selected firm? Yes. Site selection negotiations are currently taking place. Programming and design will start immediately. Preliminary concepts are needed to aid in fundraising.

4. Is there an intended time frame for construction and/or occupancy of the new building? We intend to occupy the building within 2 years.

5. With reference to Divider 4 question 3: “List all litigation against or involving the firm or its agents or employees with respect to any work performed.” Does the term “agents” include external consultants? This applies to your firm and any employee who may have been involved in litigation while employed elsewhere. This also applies to any consultants you may use.

6. Page 10, Divider #4, Financial and Legal Status, item 1 concerning the general financial capability of the Respondent. Please provide a general statement regarding your firm’s position and list any references we may contact to verify.
7. What were the names of the Art’s Center Director and Volunteer for the African American Museum? Joan Philips is the Executive Director for the Clemson Arts Center. She can be reached at 633-5051. Robert Kemp was the volunteer who spoke with us about the African American Museum. He can be reached at 654-2944.

8. Was a feasibility study or any programming done to establish the square footage and overall budget? No study or preliminary programming has been done.

9. Regarding the SOQ format, do we assume you want the 10 copies unbound, and you or other selection committee members will do their own binding? All copies should be bound.

NOTE:
A representative of the responding agency shall sign and submit this addendum with the proposal.

___________________________________________________     __________________
Print and Sign Name                                      Date

___________________________________________________
Name of Firm.